

PISCATAQUIS COUNTY COMMISSIONERS MEETING

June 20, 2017

Dover-Foxcroft, ME

Minutes

8:30 a.m.

PLEDGE OF ALLEGIANCE

1. Piscataquis County Commissioners reviewed and approved the minutes of their June 6, 2017 meeting. M: James Annis S: Wayne Erkkinen V: 3-0
2. Piscataquis County Commissioners reviewed and approved the County expenditures in the amount of \$38,887.25. M: James Annis S: Wayne Erkkinen V: 3-0
3. Piscataquis County Commissioners reviewed and approved the Jail expenditures in the amount of \$21,612.23. M: James Annis S: Wayne Erkkinen V: 3-0
4. Piscataquis County Commissioners reviewed and approved the Unorganized Territory expenditures in the amount of \$13,849.45. M: James Annis S: Wayne Erkkinen V: 3-0
5. Piscataquis County Commissioners reviewed and approved the Payroll Warrant for June 15, 2017 in the amount of \$126,850.36. M: James Annis S: Wayne Erkkinen V: 3-0
6. Piscataquis County Commissioners opened, reviewed and awarded the annual contracts for the provision of fuel oil for County buildings to Dead River Company and A.E. Robinson Oil Co. for the gasoline for the County vehicles. M: James Annis S: Wayne Erkkinen V: 3-0

The bids are as follows:

6-19-2017

Fuel Bid Submission
for
Piscataquis County

Company Name Mckusick Petroleum Co.

#2 fuel oil bid

1. Fixed price: \$1.764

2. Capped price: \$1.989

Approximate Petroleum Consumption: #2 fuel

Court House	8,000 gallons	2 - 330 gal tanks
Dist. Court	2,000 gallons	1 - 330 gal tank
Extension	1,500 gallons	1 - 275 gal tank
Jail	15,000 gallons	2 - 330 gal tanks
EMA Bunker	1,500 gallons	2 - 275 gal tanks
Generators	300 gallons	

Total 28,300 gallons #2 fuel

Fuel Bid Submission
for
Piscataquis County

Company Name Dead River Company

#2 fuel oil bid

1. Fixed price: 1.625

2. Capped price: 1.675

Approximate Petroleum Consumption: #2 fuel

Court House	8,000 gallons	2 - 330 gal tanks
Dist. Court	2,000 gallons	1 - 330 gal tank
Extension	1,500 gallons	1 - 275 gal tank
Jail	15,000 gallons	2 - 330 gal tanks
EMA Bunker	1,500 gallons	2 - 275 gal tanks
Generators	300 gallons	

Total 28,300 gallons #2 fuel

Fuel Bid Submission
for
Piscataquis County

Company Name AE Robinson Oil Co.

#2 fuel oil bid

1. Fixed price: \$1.6443
2. Capped price: \$1.8043

Approximate Petroleum Consumption: #2 fuel

Court House	8,000 gallons	2 - 330 gal tanks
Dist. Court	2,000 gallons	1 - 330 gal tank
Extension	1,500 gallons	1 - 275 gal tank
Jail	15,000 gallons	2 - 330 gal tanks
EMA Bunker	1,500 gallons	2 - 275 gal tanks
Generators	300 gallons	

Total **28,300 gallons #2 fuel**

**Gasoline Submission
for
Piscataquis County**

Company Name A.E. Robinson Oil Co.

Regular unleaded gasoline bid

Fixed price N/A

Escalation price \$0.18 (cents over rack price) *

Current rack price 1.5419 As of 6/19/17

Total as of 6/19/17 \$1.7219

Approximate Gasoline Consumption: 10,500 gallons

* No taxes are included in the above prices.

7. Piscataquis County Commissioners discussed the need to contract for hot crack fill repairs of the County complex parking lot. Head of Maintenance, Joshua York informed the Commissioners that he contacted 4 different companies and Harvey Paving and Seal Coating was the only company that responded to his request. The Commissioners agreed something needed to be done with the parking lot and accepted Harvey Paving estimate for the \$4,500.00 for hot crack fill. M: Wayne Erkkinen S: James Annis V: 3-0

Harvey Paving & Seal Coating

harveypaving@aol.com



ESTIMATE

ADDRESS
Piscataquis County
Commissioners
159 East Main St
Dover Foxcroft, Maine

ESTIMATE # 1069
DATE 06/09/2017
EXPIRATION DATE 06/09/2017

ACTIVITY	QTY	RATE	AMOUNT
Hot crack fill	1	4,500.00	4,500.00
prep and seal	1	5,500.00	5,500.00

TOTAL **\$10,000.00**

Accepted By

Accepted Date

8. Piscataquis County Commissioners reviewed and approved the fiscal year 2018 budget for the County Jail. M: James Annis S: Wayne Erkkinen V: 3-0
9. Piscataquis County Commissioners reviewed the County Purchasing Policy, and agreed to make two changes at the suggestion of Board Chair James White.

Under the formal bid process guidelines, written specifications will be prepared describing what goods and services are being sought and listing any specific requirements. A Request for Bids (RFB) will be placed on the Piscataquis County web site as part of the open bidding process, replacing the previous policy where the RFB was submitted to a selected list of qualified bidders or advertised in local newspapers. The second policy change approved was under the Emergency Purchase clause, requiring that all County Commissioners be notified by the County Manager via email when a purchase needs to be made on an emergency basis in order to prevent delays in work that might affect the health, safety or welfare of the County or its citizens.

Motion to approve both policy changes made by Annis, seconded by Erkkinen, vote 3-0.

10. Department Head:
 - a. County Manager, Thomas Lizotte-
 - Contractor Bill London is making good progress on the Elliottsville ditching and culvert replacement project and will complete this work by the June 30 deadline in the bidding specifications.
 - Administrative Assistant Alma Ryan will be on vacation June 21-30, and the County Manager will attempt to keep operations humming in her absence.
 - Due to the next scheduled Commissioners' meeting originally falling on July 4, meetings this summer have been rescheduled for July 11 and 25, and August 8 and 22, going from the first and third Tuesday to the second and fourth Tuesday. The normal schedule of meetings on the first and third Tuesday will resume in September.
 - b. County Treasurer, Johanna Greenfield – did not attend
 - c. Jail Administrator, Maria Landry – everything was running smoothly
 - d. Sheriff, John Goggin –
 - Just solved a big burglary case
 - Made several drug related arrests
 - Patrol Lieutenant, Jamie Kane just held a DARE graduation
 - e. EMA Director, Tom Capraro – did not attend
 - f. Probate Register Donna Peterson – did not attend
 - g. Deeds Register, Linda Smith – did not attend
 - h. DA Administrative, Chris Almy did not attend, but Administrative Assistant Corina Tibbetts represented the DA's Office and she informed the Commissioners that the DA's Department is very busy. Corina stated, " when the warmer weather arrives so does the increase of crimes."
 - i. Head of Maintenance, Joshua York –
 - Has put a new metal roof on the hang over on the Peakes building
 - Built new steps at the extension building
 - Removing shutters from the Peakes building to repair and paint them

Other Business:

Meeting adjourned : 9:55 am M: James Annis S: Wayne Erkinen V: 3-0